

# AGENDA

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**Meeting:** Overview and Scrutiny Management Committee

**Place:** Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Wednesday 29 May 2024

**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718656 or email [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership

Cllr Graham Wright

Cllr Christopher Williams

Cllr Richard Britton

Cllr Gavin Grant

Cllr Ruth Hopkinson

Cllr Jon Hubbard

Cllr Tony Jackson

Cllr Johnny Kidney

Cllr Gordon King

Cllr Jerry Kunkler

Cllr Tony Pickernell

Cllr Pip Ridout

Cllr Tom Rounds

Cllr Jonathon Seed

Cllr Jo Trigg

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## Substitutes:

Cllr Steve Bucknell

Cllr Clare Cape

Cllr Ernie Clark

Cllr Brian Dalton

Cllr Jacqui Lay

Cllr Dr Nick Murry

Cllr Ian Thorn

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## **Recording and Broadcasting Information**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## PROCEDURAL DOCUMENT (Pages 5 - 6)

### Standard Scrutiny Questions for Councillor Reference

1 **Election of Chairman 2024/25**

To elect a Chairman for the forthcoming year.

2 **Election of Vice-Chairman 2024/25**

To elect a Vice-Chairman for the forthcoming year.

3 **Apologies**

To receive details of any apologies or substitutions for the meeting.

4 **Minutes of the Previous Meeting (Pages 7 - 22)**

To approve and sign the minutes of the meeting held on 12 February 2024.

5 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Chairman's Announcements**

To receive any announcements through the Chair.

7 **Public Participation**

The Council welcomes contributions from members of the public.

#### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

#### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 21 May** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm **on Thursday 23 May**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

8 **Corporate Performance and Risk Report 2023-24 Quarter Four** *(Pages 23 - 56)*

To receive the Quarter Four - Performance and Risk Report 2023-24, considered by Cabinet on 7 May 2024.

9 **Overview and Scrutiny Annual Report 2023-24** *(Pages 57 - 62)*

To note the summary of Overview and Scrutiny activity undertaken in 2023-24, following its approval by Full Council on 21 May 2024.

10 **Financial Planning Task Group Update** *(Pages 63 - 68)*

To receive an update on recent activity from the Financial Planning Task Group.

11 **Management Committee Task Groups** *(Pages 69 - 72)*

To receive updates on recent activity on the following Task Groups:

- Evolve Programme Task Group
- Stone Circle Governance Task Group
- Transformation Task Group

12 **Forward Work Programme** *(Pages 73 - 96)*

To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

Please note that the Children's Select Committee Forward Work Plan will follow as an agenda supplement.

13 **Overview and Scrutiny Remuneration Fund 2023-24** *(Pages 97 - 104)*

To set out the allocation of the Overview and Scrutiny Fund, which is part of the Council's Members' Allowances Scheme, for 2023-24.

14 **Date of Next Meeting**

To confirm the date of the next meeting as 23 July 2024.

15 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.